

Minibus Driver

The Queen's School

The Queen's School is a small independent girls' school seeking to employ a Minibus Driver on a part-time basis to undertake driving duties during term-time for 12.5 hours per week. The Queen's School has an excellent reputation for its caring and nurturing environment and so it is imperative to ensure the right person is recruited to fit in and work well within the existing Queen's family/team.

The Role

You will be responsible for transporting pupils to and from School and taking reasonable measures to safeguard passengers at all times and conducting necessary checks and inspections to ensure vehicles are roadworthy prior to travel.

Essential Requirements

- *A full, clean and valid UK driving licence with D1 or D entitlement,*
- *Proven experience of driving a minibus, HGV or PSV*
- *Ability to demonstrate excellent communication and organisational skills*
- *Willingness to be flexible in working arrangements and work at short notice if the need arises*
- *Initiative to plan their own work schedule*
- *Capability to maintain accurate vehicle and user records*
- *Competent to undertake daily and weekly vehicle checks and carry out basic maintenance*
- *Commitment to the safeguarding of children and young people*

Benefits of working at The Queen's School

In return for your commitment the School offers:

- Guaranteed, contracted hours
- Pro-rata annual leave entitlement of 25 days per year (dependent on actual hours worked), in addition to Bank Holidays. Entitlement increases to 30 days per year following 5 years' service.
- School branded workwear provided
- Free parking
- Pension Scheme
- Sickness Entitlement following qualifying period
- Subsidised meals
- School fees discount

Salary

Salary will be paid in line with the National Minimum Wage.

Personal Specification

[Click here to read the full Person Specification](#)

Job Description

[Click here for the full Job Description](#)

Application

Apply by completing the application form [which can be found by clicking here](#). Please submit the completed application form by emailing recruitment@thequeensschool.co.uk by **9am Monday 1 July 2024**.

The school is committed to safeguarding and promoting the welfare of our children. Child safety recruitment procedures operate and the post is subject to references and an Enhanced DBS disclosure. We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.